|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of activity, event, and location** | **Soft Archery** | **Date of risk assessment** | **27/06/2024** | **Name of person doing this risk assessment** | **Kieran Andrews** |
| **Date of next review** | **26/06/2025** |

|  |  |  |  |
| --- | --- | --- | --- |
| **What could go wrong?**  What hazard have you identified?  What are the risks from it? | **Who is at risk?** | **What are you going to do about it?**  How are the risks already controlled?  What extra controls are needed?  How will they be communicated to young people and adults and remain inclusive to all needs? | **Review & revise**  What has changed that needs to be thought about and controlled? |
| Stray arrows – bruising, eye injury | All | Arrows always pointed down range towards targets. Correct stance and technique shown and enforced. Range built to stop non-participants straying onto range. Range constructed to contain arrows. Spectators to remain a safe distance behind participants. cause potential slips, trips or falls. Ensure all work areas are appropriately supervised and cleared away after use. | Dynamic risk assessment should be carried out and recorded during the event. |
| Oversthrown arrows / bruising and eye injury | All | Set up range with backstop material to contain arrows. | Dynamic risk assessment should be carried out and recorded during the event. |
| Arrow collection / bruising / Eye injury | All participants | No one to throwing line until all arrows have been thrown. No running on the range at any time Targets to be approached from the side. Arrows to be collected from target first then the floor. Arrows to be removed from target from the side making sure no one is in front of target | Dynamic risk assessment should be carried out and recorded during the event.  Full risk assessment included for these activities |
| Incorrect technique – sprains, strains, bruising | All participants | Clear instructions to be given before use. Instrucutors to monitor use throughout. Incorrect technique to be corrected by instructors All thrower to remain behind safety line until told to collect. | Dynamic risk assessment should be carried out and recorded during the event. |
| Equipment failure – Injured by equipment | All | Equipment checked at regular intervals and recorded. All equipment is serviced regulary. Equipment checked prior to every use. All faulty equipment removed from service until repaired and tested | Following the event |
| Unauthorised use – Injured by equipment | All | Equipment is kept in a locked store when not in use. Equipment to be returned to the locked store at the end of each session. Equpment is never to be left unattended. |  |
| Slips, trips and falls | All | Range should be kept tidy & free from trip hazards. Any spilt liquids or food to be clearned up immediately. All shoelaces to be always tied. Range to be fully lit as all times. No running on the range |  |

Don‘t forget, as part of your programme planning, you should have contingency activities in reserve just in case you can’t do what was planned or you need to stop halfway through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.